



## **MCA GRANT APPLICATION EVALUATION (Revised 2021)**

### **Grant Review Panel**

The review panel for the Marion Cultural Alliance grant applications will consist of five individuals appointed by MCA's Board of Directors. Panelists must be residents of Marion County and may not have a substantial interest in any of the organization applying for grants. "Substantial interest" includes employees, staff, members of the board of directors, or spouses of the same. A conflict of interest also includes anyone who would financially benefit or is actively involved in any grant project under consideration in the current cycle.

Each panel member will receive all current cycle applications for review immediately after the grant deadline and will review and score them independently. The review panel will then meet as a group and compare scores and determine the final recommendations by a majority vote. Applicant organizations should include all pertinent information in their application and should not contact grant review panelists directly.

**Grant Review Criteria: Based on the material submitted, each application will be scored on the following criteria:**

**PROGRAM/PROJECT EXCELLENCE (Maximum 40 points)**

**CLEARLY DESCRIBES**

- ~ organization and programs/projects supporting the mission
- ~ goals and measurable activities and objectives
- ~ exemplary proposed programs/projects
- ~ extensive partnerships/collaborations

PROJECT/PROGRAM PUBLIC IMPACT (Maximum 30 points)

- ~ vital cultural services
- ~ extensive economic impact
- ~ extensive activities achievable in the grant period
- ~ activities/components appropriate for the program/project
- ~ appropriate/effective marketing/promotion
- ~ appropriate number of people benefit

ORGANIZATION CAPACITY & MANAGEMENT (Maximum 20 points)

- ~ confident in organization's fiscal stability and ability to carry out the activities
- ~ well defined and measurable evaluation methods
- ~ exemplary reporting history and currently compliant with earlier MCA requirements
- ~ confidence in ability to sustain programs after the grant

ACCESSIBILITY (Maximum 10 points)

The applicant organization must have established policies and procedures which address diversity, as well as nondiscrimination against persons with disabilities. The organization's facilities and programs should be accessible to persons with disabilities.